

टीएचडीसी इंडिया लिमिटेड
(शेडयुल- 'ए' मिनी रत्न पीएसयू)



THDC INDIA LIMITED
(Schedule 'A' Mini Ratna PSU)

INVITATION TO BID

Tender No- THDC/TEHRI/PROC/Open/2023-24/30

THDC India Limited invites online **Open e-Tender** from the eligible bidders for under mentioned work:

SI No.	Name of works	Estimated Cost (₹) excluding GST	EMD (₹)	Cost of Tender Including GST (₹)	Completion period (Months)
1	Design, Development/Customization and Implementation of a Software solution for Document Management, Digitization/Scanning of Documents, Storage, Retrieval of documents and entry of R&R data into software wrt Rehabilitation and Resettlement of affected families of Tehri Hydro Power Complex (HPC).	1,48,57,500.00	1,49,000.00	6,490.00	78 Months

Document Download / Sale / Submission Start Date:

22.03.2024 09:00 AM

Document Download / Sale / Submission End Date:

22.04.2024 05:00 PM

Bid Opening Date:

23.04.2024 11:00 AM

Any subsequent changes/ corrigendum/ amendments/ notice in regard to above NIT, shall be displayed/ hosted in website www.eprocure.gov.in applicants are advised to be vigilant in this regard.

Pre-Qualification requirement:

- Bidder should be in the field of software development at least for the last 07 years prior to deadline of bid submission.
(Company profile, Copy of Memorandum of Association (MOA) of Company/ Organization and proof for experience etc. should be submitted by the bidder. In addition, the bidder should also be a registered company under the Indian Companies Act 2013. The Certificate of Incorporation and other relevant documents should be enclosed with the bid).
- The bidder must have positive net worth in the last financial year (ending March 2023).
(The bidder must submit an Audited balance sheet for the last financial year. In case where audited results for the last financial year as on the date of Techno-

commercial bid opening are not available, the financial results certified by a practicing Chartered Accountant shall be considered acceptable).

3. The bidder must have average annual financial turnover of not less than 30% of the estimated cost in the last three financial years (ending March 2023).
4. Experience of having successfully completed similar nature of work during last 07 years ending last day of month previous to the one in which NIT is invited should be either of the following:
 - a) Three similar completed works costing not less than the amount equal to 40% of the estimated cost.

OR
 - b) Two similar completed works costing not less than the amount equal to 50% of the estimated cost.

OR
 - c) One similar completed works costing not less than the amount equal to 80% of the estimated cost.

Similar Nature of work:

Design, Development/Customization and Implementation of a Software solution for Document Management, Digitization/Scanning of Documents, Storage, Retrieval of documents and entry of data into software in a Central/ State Govt. Organization/ Public Sector Enterprise/reputed Pvt. firm.

Note 1:

1. The Bidder should be Original Software Developer or Authorized Dealer/ Distributor/ Channel Partner/ Service Provider of the Original Software Developer for the required work
(Certificate from Original Software Developer in this regard shall have to be submitted by the bidder with the bid).
2. The bidder must be minimum CMMi Level 3 certified organization. A valid certificate of the same must be submitted by the bidder.
3. The bidder must be ISO-27001:2013 (Information Security Management System - ISMS) certified organization and a valid certificate must be submitted by the bidder.

Note 2:

- i) The bidders have to furnish the experience certificate for satisfactory completion of work of similar nature as mentioned above. In the experience certificate Agreement No., Completion value of work, Name of work, Date of start, Date of completion and signature of issuing authority with his name and designation should be clearly mentioned. The experience certificate issued by PSU's/ Central Govt./State Govt. or Semi Govt. Department will be accepted. However, Experience certificate issued by the private firm/company will be acceptable only, if they are supported by the TDS

Certificate. Bid submitted by JVs/Consortium shall not be accepted.

- ii) Bidders are required to submit/upload following documents under Part -I (Techno commercial bid)
1. Experience certificate as mentioned above in Pre-Qualification requirement.
 2. Turn over certificate/ Balance sheet for the financial year **2020-21, 2021-22&2022-23** as mentioned above in Pre-Qualification requirement
 3. Copy of PAN.
 4. Copy of GST Registration No. (Form REG-06).
 5. Copy of EPF Registration (if applicable).
 6. EMD, Tender Form, Warranty Form, Statement of Deviation, Declaration of Bidder, Purchase preference to Make in India, Restrictions on procurement from bidder which shares a land border with India, etc. as per format annexed in the tender documents. Form of Power of Attorney (Annexure-B), Warranty Form (Annexure-F) must be submitted on stamp papers.
 7. Other required documents etc. as per tender conditions.

Conditions:

- 1) Tenders are invited in two parts bid system i.e., Part -I (Techno commercial bid) and Part-II (Price Bid). Part-I contains pre-qualification information & documentary evidence in support thereof, such as Tender Fee, EMD, EPF, PAN, GST Registration, RTGS bank details etc. with techno-commercial bid and second part bid (Part -II) shall contain price bid only.
- 2) Part-I (Techno commercial bid) shall be opened on the above-mentioned scheduled date & time of opening in the presence of intending bidders. The Owner may, at its discretion, ask/discuss with the bidder for clarification of its bid & to be submitted left out Techno commercial documents within a stated reasonable period of time.
- 3) Part-II (Price bid) shall be opened subsequently only for those bidders, whose techno-commercial bids are found acceptable.
- 4) Bidders are required to submit the cost of tender documents in the physical form of DD/Pay order in favour of **THDC INDIA LIMITED** and payable at Tehri.
- 5) Bid security Declaration form (As per format Annexure-Q) must be submitted by Micro & Small Enterprises and all startup. Bid without Bid security Declaration form shall not be entertained.
- 6) Earnest money may be deposited in the form of pay order/ Demand Draft in favour of THDC INDIA LIMITED from any Nationalized Bank payable at Tehri or Bank Guarantee from a Nationalized Bank irrevocable and valid till 30 days after the expiry of the offer or FDR/CDR of any nationalized bank issued in favour of **THDC INDIA LIMITED/ Ac (Name of Party)**. Bids without earnest money deposit shall be rejected.
- 7) The requisite cost of tender documents, EMD in the Physical form, as mentioned above and PQ & Techno commercial relevant documents may be submitted before

the due date & time of opening of bids, failing which the bids may run the risk of rejection.

- 8) The bidder who wishes to submit cost of tender documents, EMD and security deposit through RTGS/NEFT fund transfer to THDCIL current account may be made on the details as mentioned in INFORMATION AND INSTRUCTIONS TO BIDDERS. Intimation of the same with valid bank receipt/ relevant document with UTR number may be submitted before the due date & time of opening of bids.
- 9) Micro & Small Enterprises and all startups (whether MSEs or otherwise)
- A. “All Micro & Small Enterprises and all startups (whether MSEs or otherwise)”, falling within the definition as per Gazette notification–G.S.R. dated 23.05.2017 or as amended from time to time shall be relaxed from meeting the qualification criteria in respect of prior turnover and prior experience as below:
- i. **“The Turnover requirement specified in the Pre-Qualification criteria shall be relaxed by 25% for the above firms”.**
 - ii. **The Pre-Qualification criteria in respect of prior Experience (in terms of value of work specified in experience criteria) shall be relaxed by 25% for the above firms”.**

The above relaxation is subject to meeting of quality and technical specifications for which necessary documents shall be submitted by such bidders. **However, the Employer reserves the right to deny such exemptions to such bidders in case of circumstances like procurement of items related to Public Safety, Health, Critical Security Operations and Equipments etc.** Declaration in this regard is to be submitted by the Bidder as per Annexure-O & P.

- B. Micro and Small enterprises (MSEs) registered with NSIC under their Single Point Registration Scheme or District Industries Centre (DIC) or Khadi and Village Industries Commission (KVIC) or Khadi and Village Industries Board (KVIB) or Coir Board or Directorate of Handicrafts and Handlooms or any other body specified by Ministry of MSME or MSEs having Udyog Aadhar Memorandum for the goods/ services are exempted from furnishing the cost of bidding document. They should furnish a Notarized (preferably) copy of the **valid** registration certificate/ Entrepreneurs memorandum (EM-II) details/ other relevant documents issued by above board/ body in their favors, for the goods/ services covered under this tender document. No other bidders are exempted from furnishing Cost of bidding document as mentioned above.
- C. Micro and Small enterprises (MSEs) Units registered with NSIC under their Single Point Registration Scheme or District Industries Centre (DIC) or Khadi and village Industries Commission (KVIC) or Khadi and Village Industries Board (KVIB) or Coir Board or Directorate of Handicrafts and Handlooms or anyother body specified by Ministry of MSME or MSE shaving Udyog Aadhar Memorandum for the goods/ services are exempted from furnishing the Bid Security / EMD. They should furnish with the Bid a Notarized (preferably) copy of the **valid** registration certificate/ Entrepreneurs memorandum (EM-II) details/ other relevant documents issued by above board/body in their favors, for the goods/ services covered under this Tender document.

Startups as recognized by Department of Industrial Policy & Promotion (DIPP) are exempted from furnishing the Bid Security/EMD. They should furnish with the Bid a Notarized (preferably) copy of **valid** Certificate of Recognition issued by DIP.

- 10) Conditional tenders shall liable to be rejected.
- 11) Notwithstanding anything stated above, THDC INDIA LIMITED reserves the right to reject any or all the tenders or split the order in the overall interest of THDC INDIA LIMITED, without assigning any reasons whatsoever.
- 12) The tender shall remain valid for 120 days, for acceptance, from the date of opening of tender.
- 13) THDCIL shall disclose the reasons for rejecting a tender or non-issuing a tender document where enquiries are made by the bidder(s).
- 14) Bidders should take into account the uploading of all price bid sheets of financial bid with their respective financial quotes, failing which the bid will liable to be rejected.
- 15) **Class-I** local Suppliers only are eligible to participate in this tender, as defined in the bidding documents/Public procurement (Preference to Make in India), Order2017 and its subsequent amendments/revisions issued by DPIIT. The bidder may apprise themselves of the relevant provisions of bidding documents in this regard before submission of their bids.
- 16) Any 'Bidder from a country which shares a land border with India', as specified in the bidding documents, will be eligible to bid in this tender only if bidder is registered with the competent Authority as mentioned in the Bidding Document.

GM (Procurement)
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